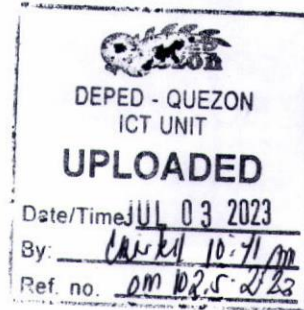




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



27 June 2023

OFFICE MEMORANDUM
OM No. 102, s. 2023

DIVISION PROGRAM IMPLEMENTATION REVIEW (PIR) AND PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS) ENCODING FOR QUARTER 2

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
PMIS Core Team Members
All Others Concerned

Pursuant to DepEd Order No. 029, s. 2022 (Adoption of the Basic Education Monitoring and Evaluation Framework), this Office, through the SGOD-SMME Section, announces the conduct of the **Division Program Implementation Review (PIR) and Program Management Information System (PMIS) Encoding for Quarter 2**, to be held on **July 4-7, 2023**, 9:00 a.m. onwards, at the Division Training Center.

The said activity aims to attain the following specific objectives:

- determine the programs implemented by each operating unit in the Division Office in reference to their respective work and financial plans and M&E plans;
- track and consolidate physical and financial accomplishments of program implementation; and
- facilitate the exchange of information, practices, insights, issues, and lessons between and among operating units.

Simply duplicate the same monitoring tool used during the first PIR, or request a copy from the SGOD-SMME Specialists, and input the needed data for the second quarter. Please see Enclosure for the schedule of activities.

Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

ordpar06/27/2023

DEPEDQUEZON-TM-SDS-04-010-005



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[Enclosure to OM No. 102, s. 2023]

SCHEDULE OF ACTIVITIES

Sets of Activities	Schedule
▪ Program Implementation Review & PMIS Encoding (Second Quarter)	July 4-5, 2023
▪ Plan Adjustment	July 6-7, 2023

Dates	Activities	Person/s Involved
July 4, 2023	Review of Programs Implemented in the Quarter 2 PMIS Encoding (Library Hub)	Top Management Division Chiefs Section/Unit Heads PMIS Core Team Members
July 5, 2023	Presentation of Physical and Financial Accomplishments for Quarter 2 (ICT Room)	Top Management Division Chiefs Section/Unit Heads PMIS Core Team Members
July 6, 2023	Plan Adjustment (Library Hub)	Division Chiefs Section/Unit Heads PMIS Core Team Members
July 7, 2023	Presentation of the Plan Adjustment (ICT Room)	Division Chiefs Section/Unit Heads PMIS Core Team Members

-Nothing follows.

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**DIVISION PROGRAM IMPLEMENTATION REVIEW (PIR) AND PROGRAM MANAGEMENT
INFORMATION SYSTEM (PMIS) ENCODING FOR QUARTER 2**

List of Participants

July 4 - 7, 2023

	Name	Position
1	LORENA S. WALANGSUMBAT	CID Chief
2	ELIZABETH M. DE VILLA	SGOD Chief
3	JEE-ANN O. BORINES	EPS
4	ADELINE A. BUENAFE	EPSA
5	RAYMOND Q. NIEVA	Admin. Aide VI
6	RAUL R. AGARAN	EPS
7	OSCAR R. DUMA JR.	SEPS
8	REGINA V. MARINO	SEPS
9	PAUL CLIFFORD N. MARQUEZ	SEPS
10	MARBIN JERAMIL D. FRAGATA	Planning Officer III
11	MARY JOYCE P. SALAMAT	EPS-II/Division GAD Focal Person
12	MARIA BERNADIT M. TUPAS	EPS-II
13	ARVIN P. REPASO	PDO II
14	LEAH A. PEREZ	PDO I
15	MARIE ANTOINETTE A. TESALONA	Medical Officer
16	MA. TERESITA M. ABELLA	Nurse II
17	JOSE MACARIO PATIÑO	Dentist II
18	SHARA S. GARCIA	ADAS III
19	HEIDI GABRIEL	Nurse II

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20	DANICA MAY JARANILLA	ADAS II
21	MARIA DOLORES D. ATIENZA	AO V
22	WENNIE O. GAELA	AO IV/HRMO
23	CATHERINE A. PUREZA	AO V/Budget Officer III
24	SHIELA E. JAVEN	AO IV/Cashier
25	GEORGE D. AGUILA	AO IV/Supply Officer
26	EDMUNDO R. MARIN JR.	Accountant III
27	SHERELYN O. PARDILLA	AO IV/Records Officer
28	WILBERT B. PORTEZA	ITO II
29	RAMIR O. ARBOLENTE	Engineer III
30	KRISTOFFER O. OINEZA	AO II
31	MARISSA L. MARAGAY	ADAS III
32	MARINEL I. OBMERGA	Admin. Aide VI
33	NORVIC C. VILLANIA	AO II
34	ROWENA S. ADALIM	ADAS III
35	MARIA AUBREY AURELLANA	ADAS III
36	HILARIONA E. CORONADO	AO IV
37	MA. GLORIA CANTOS	ADAS II
38	MICHELLE P. DE MESA	ADAS III
39	RODELIO ESMERNA	AO II
40	CRISTELL MAE DIANNE D. MANGUBAT	Admin. Aide VI
41	FLORICEL R. LAGOS	ADAS III
42	REXCIA MARIE B. BALDEO	Attorney III

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Section/Unit/Office:

SGOD - School Management Monitoring & Evaluation

Chief/ Head: Elizabeth V. De Villa

Program Owner/s:

Oscar R. Dama Jr / Maria Bernadit M. Tupas

Review Period: Mid-Year Year-End

Inclusive Months:

April-June

No.	PLANNED PROGRAMS	Status of Physical Accomplishments - This shows details on the Physical Targets and Actual Outputs per planned program.			Status of Financial Accomplishments - This shows details on the Financial Targets and Amount Utilized per planned program.					Plan Adjustments - This shows details on the Planned Programs which will be adjusted in the following quarters upon careful analysis of factors that affected the original plan.			
		PHYSICAL ACCOMPLISHMENTS			FINANCIAL ACCOMPLISHMENTS					WHAT WENT WELL/ WHAT WENT WRONG?		PLAN ADJUSTMENTS	
		PHYSICAL TARGETS (No. of planned outputs)	ACTUAL OUTPUTS (No. of attained outputs)	PERCENT OF ACCOMPLISHMENT (No. of Attained Outputs / No. of Planned Outputs x 100)	FUND SOURCE	AMOUNT ALLOCATED/ RELEASED (Budget)	AMOUNT UTILIZED	PERCENT OF UTILIZATION (Amount Utilized / Amount Allocated x 100)	VAR. (Unexpended / Over-spending)	STRONG POINTS/ FACILITATING FACTORS	WEAK POINTS/ HINDERING FACTORS	DECISION (Revise, Move, Terminate)	DETAILS OF ADJUSTMENT
1													
2													
3													
4													
5													
6													
TOTAL NO. OF PLANNED PROGRAMS												TOTAL NO. OF IMPLEMENTED PROGRAMS	
SECTION/OFFICE AVERAGE (No. of Programs Implemented / Total No. of Programs x 100)										#DIV/0!			

*Add rows as necessary.

**Two decimal places for percentage